**ADAMS Sisters Youth Sports and Recreation Assistant (Part-Time)**

The All Dulles Area Muslim Society (ADAMS) is searching for a part-time Sister’s Youth Sports and Recreation Assistant. The Assistant will build upon the existing foundation and history of the ADAMS Youth Program and be a key member of the ADAMS Youth Committee. Major responsibilities include attending weekly sports and recreational programs (especially Friday nights), managing seasonal events such as tournaments, and coordinating with the various ADAMS Branches. The Sports Assistant should be a mentor to the youth and facilitate their connection to the masjid. The Sister’s Sports Assistant will collaborate with the Sister’s Sports Coordinator in terms of programming, equipment, and gym time. The Assistant will be under the supervision of the ADAMS General Manager and will report to the Youth Committee with respect to all programs and activities conducted for the ADAMS Youth.

Desired Qualifications Include:

* Physically minded and able to conduct recreational sports and activities.
* Strong organizational and leadership skills.
* Ability to communicate effectively in written and spoken English.
* Ability to connect and serve as a role model for the Youth.
* 2 years of experience in organizing and conducting youth-related recreational programs.
* Deep understanding of current challenges affecting today’s American-Muslim youth
* A strong understanding of the fundamentals of Islam and Islamic etiquettes and manners
* Highly motivated, self-directed, and enthusiastic.
* Ability to work well with others in a team environment.
* Ability to problem solve, improvise, innovate, and be resourceful.
* Ability to network with internal and external communities.
* Ability to work with diverse populations and different age groups.
* Ability to work outside traditional working hours.
* Familiarity with basic computer skills such as typing, internet, email, etc.
* Ability to measure and report progress of programs on a regular basis.
* Ability to work under pressure and meet deadlines with a positive attitude.
* Have a valid driver’s license.
* Preference for individuals born or raised in America.

Full-time/Part-time: Part Time

Hours per week: 4- 8 hours

Hourly Rate: Negotiable

Interested candidates should submit a cover letter, resume, and three references to hr@adamscenter.org. Review of applications begins \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and will continue until the position is filled, inshaAllah.