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| OVERVIEW | | |
| **Job Title** | | **Lead Teacher for 3rd grade** |
| **Department** | | **ADAMS Radiant Hearts Academy** |
| **Reporting Relationships** | | Principal |
| **Role Purpose** | | The All Dulles Area Muslim Society (ADAMS) is searching for a 3rd Grade Lead Teachet. |
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| KEY ACCOUNTABILITIES & ACTIVITIES | | |
| **Role** | | * Lead Teacher- 3rd Grade |
| **Key Responsibilities** | | * The teacher will be responsible to teach Language Arts, Mathematics, Science, Social Studies and Islamic studies classes as per curriculum for 3rdGrade. * The teacher will be responsible to complete the curriculum according to the Annual Curriculum Plan provided to her. * The teacher will be responsible for making engaging lesson plans. * The teacher will be responsible to grade and test the students. * The teacher will be responsible to answer parental concerns and to attend the Parent /Teacher conference at the end of each semester. * The teacher will be responsible for the classroom and to follow the school staff calendar. |
| QUALIFICATIONS/REQUIREMENTS | | | |
| **Major Qualifications** | | * Must have a college degree from a U.S. institution. * English Majors will be preferred. * Teaching experience is preferred. | |
| **Desired Qualifications & Soft Skills** | | * Teacher needs to be able to develop a rapport with students. | |
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| Application & Resumes Submission | | | | |
| **Submission Requirements** | Cover letter and resume is required. Names and contacts of references may be included.  HR@adamscenter.org | | | |