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| OVERVIEW |
| **Job Title** | **Lead Teacher for 3rd grade** |
| **Department**  | **ADAMS Radiant Hearts Academy** |
| **Reporting Relationships** | Principal |
| **Role Purpose** | The All Dulles Area Muslim Society (ADAMS) is searching for a 3rd Grade Lead Teachet. |
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| KEY ACCOUNTABILITIES & ACTIVITIES  |
| **Role**  | * Lead Teacher- 3rd Grade
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| **Key Responsibilities** | * The teacher will be responsible to teach Language Arts, Mathematics, Science, Social Studies and Islamic studies classes as per curriculum for 3rdGrade.
* The teacher will be responsible to complete the curriculum according to the Annual Curriculum Plan provided to her.
* The teacher will be responsible for making engaging lesson plans.
* The teacher will be responsible to grade and test the students.
* The teacher will be responsible to answer parental concerns and to attend the Parent /Teacher conference at the end of each semester.
* The teacher will be responsible for the classroom and to follow the school staff calendar.
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| QUALIFICATIONS/REQUIREMENTS |
| **Major Qualifications** | * Must have a college degree from a U.S. institution.
* English Majors will be preferred.
* Teaching experience is preferred.
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| **Desired Qualifications & Soft Skills** | * Teacher needs to be able to develop a rapport with students.
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| Application & Resumes Submission |
| **Submission Requirements** | Cover letter and resume is required. Names and contacts of references may be included. HR@adamscenter.org |